

**Record Of Decision Taken Under Scheme Of  
Delegation By Member Of Senior Management  
Team In Consultation With Portfolio Holder and  
Chair of My Neighbourhood Forum**



<b>SMT Member:</b>	Jennifer Mullin
<b>Service Group:</b>	Neighbourhoods and Development
<b>Portfolio Holder:</b>	Cllr Aniela Bylinski Gelder
<b>Portfolio/Committee:</b>	Community Engagement, Social Justice and Wealth Building
<b>My Neighbourhood Chair:</b>	Cllr Colin Coulton
<b>My Neighbourhood Forum:</b>	Western Parishes
<b>Subject:</b>	Permission to spend £465 core funds allocated to the Western Parishes Neighbourhood Forum to support the delivery of the Autumn Newsletter and Christmas 2019 What's On Guide across the Western Parishes.
<b>Decision:</b>	To grant permission to allocate and spend core funds of up to £465 to contribute to the priority projects from the Western Parishes Neighbourhood Plan, reducing social isolation, and Christmas 2019.
<b>Details and Reasoning:</b>	<p><u>Background</u> Western Parishes Neighbourhood Forum wish to produce an Autumn newsletter and deliver it door to door across all homes. This will be delivered along with the delivery of the 2019 Christmas What's On Guide, as done in 2018.</p> <p><u>Details</u> The last two editions of the Western Parishes Newsletter have been successfully delivered reaching all homes. There has also been the successful delivery of the Christmas What's On Guides reaching all homes in the last three years.</p> <p>Over these deliveries, very positive feedback and comments were received, some of which were from the distribution company whilst delivering these What's On Guides, which included that some never normally get anything.</p> <p>In line with our social isolation project to reduce loneliness and social isolation, we want to increase awareness and numbers at events and activities, and at Longton Market and the Welcome Café for example. We also want to let the residents know what is happening in their area and how they can get involved.</p> <p><u>Proposal</u> The proposal is to deliver the Autumn newsletter and the Christmas 2019 What's On Guide, to every household in the Western Parishes. To use the same distribution company to deliver to every household. The cost for the delivery of the newsletter with the Christmas What's On Guide together is £75 per 1000 homes, therefore a cost of upto £465.</p> <p><b>TOTAL cost upto £465</b></p>
<b>Wider Implications (Financial, Legal, Equality &amp; Risk):</b>	Funding for the projects is available from core funds. There are no equality issues to consider
<b>Report attached?</b>	Please refer to <a href="http://www.southribble.gov.uk">www.southribble.gov.uk</a> website for further details of My Neighbourhood Forum decisions.
<b>Exempt from publication? If exempt, give reason(s):</b>	No

Signed:

Financial Management <i>[Signature]</i>	Legal Services <i>[Signature]</i>	
Date 26/9/19	Date 30/9/19	
SMT Member <i>[Signature]</i>	Portfolio Holder <i>[Signature]</i>	My Neighbourhood Chair <i>[Signature]</i>
Date 25/9/19	Date 02/10/2019	Date 01.10.19

Publication Date  
(DST use):

Decision template revised June 2013

**THIS DECISION WILL COME INTO FORCE AND MAY BE IMPLEMENTED FIVE WORKING DAYS AFTER ITS PUBLICATION DATE, SUBJECT TO BEING CALLED IN IN ACCORDANCE WITH THE COUNCIL'S CONSTITUTION**